



Republic of the Philippines
COTABATO CITY STATE POLYTECHNIC COLLEGE
Cotabato City
Tel. No. (064) 421-5146

P.R. No: 018-21 / 1-19-21

Date _____

REQUEST FOR QUOTATION

(Name of Dealer)

Gentlemen:

Please quote your lowest price(net), taxes included on the following articles listed below/hereunder.

Item No.	QTY	Unit	Description	Unit Price	Remarks
1	1	Unit	WINDOWS AIRCONDITION 2.0HP		
2	1	Unit	STEEL CABINET 4 DRAWERS		
			****NOTHING FOLLOWS****		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than _____, 20__ at _____. Only one canvass form should be placed in an envelope marked "BID PROPOSAL". Brochure maybe attached with the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

A&C = 47,500.00

Very truly yours,


PROF. SEMA G. DILNA, Ed. D
College President

QUOTED BY: _____
Name, Position (Printed)