



Republic of the Philippines  
**COTABATO STATE UNIVERSITY**  
Sinsuat Avenue, Cotabato City  
Telefax: (064) 421-5146  
[www.ccspc.edu.ph](http://www.ccspc.edu.ph)



PR No.: 078-21(08/03/21)

## REQUEST FOR QUOTATION

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Name of Supplier

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	3	Units	Lateral Steel Cabinet		
2	1	Unit	Steel Cabinet		
3	3	Units	Executive Chair		
4	4	Units	Swivel Chair		
5	50	Sets	Brother Printer Ink (BkCMY)		
6	50	Bottles	Brother Printer Ink , Black Ink		
7	80	Bottles	Epson 003, Black Ink		
8	5	Sets	HP Ink Tank 310 (CMY)		
			***Nothing Follows***		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than \_\_\_\_\_, 21\_\_ at \_\_\_\_\_. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

ABC = ₱ 266,350.00

Very truly yours,

  
SEMA G. DILNA, Ed.D.  
University President

Quoted by:

\_\_\_\_\_  
Name, Position & Signature of Representative

Date: \_\_\_\_\_