



PR No.: 091-21(08/13/21)

## REQUEST FOR QUOTATION

Name of Supplier

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	1	Unit	Plotter Printer - Large format - Thermal Inkjet - 25s/page on A1 - 1GB internal memory - 2400 x 1200 dpi - CMYK cartridges - Sheet feed, roll feed, automatic sheet feeder, media bin, automatic horizontal cutter - Auto sheet feeder: 210 x 279 to 330 x 482 mm; manual feed: 210 x 279 to 914 x 1897 mm - Connectivity: Gigabit Ethernet (1000Base-T), Hi-Speed USB 2.0, Wi-Fi 802.11a/b/g/n, Wi-Fi - inclusive of printer stand, automatic sheet feeder, roll cover, printhead, introductory ink cartridges, spindle, quick reference guide, setup poster, power cord - 1 year Warranty		
2	1	Unit	Monochrome Laser Printer/scan/Copy/ Fax/ADF - Paper size: A4, Letter, A5, A5 (Long Edge), A6, Executive, Legal, Folio - 36ppm copy, 600x600 dpi, duplex copying - Automatic Document Feeder: 50 pages capacity - Scanning: Black and White / Color, JPEG (JPG), MAX, PDF Single-page/Multi-page (PDF/A, High Compression PDF, TIFF Single-page/Multi-page (TIF) - With free consumable and drum		
3	2	Units	External Solid State Drive 1TB		
4	2	Cart	TN 2480 Toner		
5	1	Unit	DR-2455 drum for toner		
6	2	Sets	HP712 CMY 29mL		
7	3	Cart	HP 712B 80mL		
8	6	Tubes	Tracing paper 20"x30" 8 sheets/tube		
9	6	Rolls	Plotter Paper Rolls 36" x 50yards		
			***Nothing Follows***		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than \_\_\_\_\_, 21\_\_ at \_\_\_\_\_. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form. A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

ABC = ₱ 255,940.00

Quoted by:

Very truly yours,

*Sema G. Dilna*  
 SEMA G. DILNA, Ed.D.  
 University President