



Republic of the Philippines
COTABATO STATE UNIVERSITY

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PR No. 123-21(10/21/21)

REQUEST FOR QUOTATION

 Name of Supplier

Sir/Ma'am:

Please quote your lowest net price, taxes included on the following articles listed below:

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	1	Unit	Multi-function Colour copier/printer/scanner Specifications: PRINT <i>Technology: Precision Core Printhead 4-color Inkjet</i> <i>Max monthly duty cycle: up to 75,000 pages per month</i> <i>Max paper size: A3(11"x17"); 13"x 47.5"</i> <i>Resolution: 4800x1200dpi</i> <i>Max draft print speed: Colour and black: up to 35ppm</i> <i>Two sided print speed: Colour: 17ppm; Black: 18ppm</i> <i>Paper weight (ADF): 38-128 gsm</i> <i>Inner paper capacity: Standard Tray: 250sheets, Rear Slot: 150 sheets</i> <i>Printer Language: ESC/P-R, PCL5/ PCL16/ PostScript3/ PDF</i> <i>Memory: 4GB; HDD Capacity: 320GB</i> COPY <i>Speed: Colour and Black: 25cpm</i> <i>Max Copy Size: 11.7" x 17"</i> <i>Copy quality: 600 x 600dpi</i> <i>Copy Quantity: 1 to 999</i> <i>Reduction/Enlargement: 25% to 400%, Auto fit function</i> SCAN <i>Scanner Type Color flatbed/Auto 2-sided ADF</i> <i>Photoelectric Device Color CIS line sensor</i> <i>ADF Capacity: 150 pages</i> <i>ADF Supported Paper Single Side: 38 – 128 GSM, Double-side: 50 – 128 GSM</i> <i>Scan Speed 50 ppm simplex/100 ppm duplex4</i> <i>Scanbed Size 17" x 11.7"</i> <i>Optical Resolution 600 x 600 dpi</i> <i>Hardware Resolution 600 x 600 dpi</i> <i>Maximum Resolution 9600 x 9600 dpi interpolated</i>		

			<p>Scanner Bit Depth 30-bit color input/24-bit color output</p> <p>Scan Features Scan to PC via Document Capture Pro, Scan to Cloud9 (including email), Memory Device, Password Protected PDFs, Address Book via LDAP</p> <p>Other Features:</p> <p>Manual Stapler up to 20 sheets</p> <p>Standard connectivity: USB 3.0</p> <p>USB Network: Ethernet (1000Base-T/ 100Base-TX/ 10Base-T), WIFI (IEEE 802.11 b/g/n), WIFI Direct</p> <p>Type of Print Directing: Memory Devices</p> <p>USB Host: Scan to memory device/ storage function</p> <p>Operating System: Windows XP/Vista/10, Windows Server 2003 – 2019</p> <p>Security Features: Limit Access Function, Pin No., Certification, LDAP Address Book, IP Address Filtering, Panel Admin Mode</p> <p>Display: Colour Touch Screen/ TFT Colour LCD</p> <p>Power consumption: 50Watts</p> <p>Rated voltage: AC 100-240V</p> <p>Inclusive of:</p> <ul style="list-style-type: none"> • One (1) unit Pedestal • One (1) unit printer stand • Three (3) units Optional Cassettes • Introductory Ink set • Warranty: One (1) Year warranty on spare parts <p>After Sales Services:</p> <ul style="list-style-type: none"> • Free delivery, installation and operator's training • Regular Preventive Maintenance (FREE of CHARGE) to ensure good machine condition • LIFETIME FREE SERVICE WARRANTY • Service Call – Free of charge 		
2	3	Packs	Black Ink High Capacity (up to 85,000 copies)		
	1	Pack	Cyan Ink High Capacity		
	1	Pack	Magenta High Capacity		
	1	Pack	Yellow High Capacity		
			****Nothing Follows***		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than _____, 21__ at _____. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

ABC = ₱ 479,720.00

Very truly yours,


SEMA G. DILNA, Ed.D.
University President

Quoted by:

Name, Position & Signature of Representative /Date: _____