



Republic of the Philippines
COTABATO STATE UNIVERSITY

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PR No. 042-22(05/06/2022)

REQUEST FOR QUOTATION

Name of Supplier

Sir/Ma'am:

Please quote your lowest net price, taxes included on the following articles listed below:

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	80	Copies	Printing and Reproduction of Annual Report 2021 - Glossy Full-Color pages, A4 Size - 122 pages including cover page and back page - Hard Cover (front and back) - Inclusive of freight/delivery		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than _____ 22____ at _____. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

Very truly yours,


SEMA G. DILNA, Ed.D.
University President

Quoted by:

Name, Position & Signature of Representative

Date: _____