



Republic of the Philippines  
**COTABATO STATE UNIVERSITY**  
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Telefax: (064) 421-5146  
[www.ccspsc.edu.ph](http://www.ccspsc.edu.ph)

PR No. 072-22(06/24/2022)

## REQUEST FOR QUOTATION

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Name of Supplier

Sir/Ma'am:

Please quote your lowest net price, taxes included on the following articles listed below:

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	50	Pax	Catering for VIP Visitors Duration: 2 Days Buffet Lunch with snacks Location: President's Office		
2	400	Pax	Pack Lunch for Employees/Faculty Duration: 2 days		
			****Nothing Follows***		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than \_\_\_\_\_, 22\_\_ at \_\_\_\_\_. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

Very truly yours,

Quoted by:

\_\_\_\_\_  
Name, Position & Signature of Representative

Date: \_\_\_\_\_

  
SEMA G. DILNA, Ed.D.  
University President