



## REQUEST FOR QUOTATION

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Name of Supplier

Sir/Ma'am:

Please quote your lowest net price, taxes included on the following articles listed below:

Item#	QTY	Unit	Item Description	Unit Cost	Total
1	1	Lot	Termite and General Pest Control Services A. Soil Treatment/Poisoning (or other methods) B. Wood Drenching (or other methods) C. Termite extermination and control D. Mound Demolition E. General Pest Control F. Power misting  Frequency for A-F services: - General treatment and quarterly inspection of recurrence of infestation for One (1) year - Three (3) years semi-annual check-up  G. Rodent control - One (1) year minimum provision of traps		
			****Nothing Follows***		

It is requested that you return this form in a sealed envelope by a messenger or mail it not later than \_\_\_\_\_ 22\_\_ at \_\_\_\_\_. Only one canvass should be placed in an envelope marked "BID PROPOSAL". Brochure may be attached in the canvass form.

A Purchase Order to the winning bidder shall be made immediately after the awarding. However, this office reserves the right to reject any offer without specified quality herein contained.

Very truly yours,

Quoted by:

\_\_\_\_\_  
Name, Position & Signature of Representative  
Date: \_\_\_\_\_

  
SEMA G. DILNA, Ed.D.  
University President



**TERMS OF REFERENCE (TOR)**  
**TERMITE CONTROL AND GENERAL PEST CONTROL SERVICES**

**1. OBJECTIVE**

The Cotabato State University intend to engage the services of a licensed termite exterminator and general pest control contractor for the entire Building and Perimeter of the Campus.

**2. THE PROPOSAL**

The contractor shall submit its proposal in accordance with this Terms of Reference and shall be presented on a one comprehensive treatment.

Likewise, the proposal shall be submitted together with the following documents:

1. Letter of Intent;
2. Photocopy of valid Mayor's Permit;
3. Company Profile, list of clients for the past three years;
4. PhilGEPS Registration
5. Certified True Copy of DTI Registration for sole proprietorship or SEC Registration and Articles of Incorporation and its amendments, if any, for corporations;
6. Certificate of Membership with good standing of the Pest Control Association of the Philippines (PCAP)
7. Certificate of Membership with good standing of the Philippine Federation of Pest Management Operators Association (PFPMOA)
8. Latest License as Pest Control Operator issued by Fertilizer and Pesticide Authority (FPA)
9. Sanitary Permit issued by the City/Municipality where the principal place of business is located
- 10 Environmental Compliance Certificate (ECC) issued by the Department of Natural Resources (DENR)

**3. SCOPE OF SERVICES**

**3.1 TERMITE EXTERMINATION AND CONTROL SERVICES**

**A. Soil Treatment/Poisoning (or other methods for the same purpose):**

This covers service treatment done either by cordoning, drilling, trenching or injection around the building close to the outside walls. This will control present infestation and reduce the possibility of future infestation.

**Frequency of Service:** One (1) General Treatment and Quarterly inspection to the recurrence of termite infestation for one (1) year and (3) years semi-annual check-up



#### **B. Wood Drenching (or other methods for the same purpose):**

The infested parts of the structure, concentrating on the floors, walls, baseboards, cracks and crevices, shall be treated by direct spraying. This will control all surface infestation on the spot and minimize future infestation.

**Frequency of Service:** One (1) General Treatment and Quarterly inspection to the recurrence of termite infestation for one (1) year and (3) years semi-annual check-up

#### **C. Termite Extermination and Control (or other methods for the same purpose):**

This covers service treatment done by wood injection in places where termites are likely to hide or in places where there are signs of infestation (i.e., doorjambs, electrical outlets, panel boards, double walling, ceiling and cabinets, etc.). This method gradually infects and kills the entire termite in the whole colony.

**Frequency of Service:** One (1) General Treatment and Quarterly inspection to the recurrence of termite infestation for one (1) year and (3) years semi-annual check-up

#### **D. Mound Demolition (if any):**

Termite mounds are home of subterranean termites where the termite queen lives and lay eggs. These mounds shall be search and if found, must be destroyed and thoroughly treat the area.

**Frequency of Service:** One (1) General Treatment and Quarterly inspection to the recurrence of termite infestation for one (1) year and (3) years semi-annual check-up

### **3.2 PEST CONTROL SERVICES**

#### **E. General Pest Control or other methods for the same purpose:**

This covers service treatment against all kinds of crawling pests on walls, floors, cracks and crevices, cabinets, baseboards and other various areas where there is pest infestation. This is done by direct manual spraying.

**Frequency of Service:** One (1) General Treatment and Quarterly inspection to the recurrence of termite infestation for one (1) year and (3) years semi-annual check-up

#### **F. Power Misting (or other methods for the same purpose):**

Power misting application by the use of an Ultra-Low Volume Machine (ULV) or Power Misting Machine. Power misting by the use of ULV is the process of converting water based liquid solution into tiny droplets and dispersed with pressure at controlled volume on the entire premises including peripheral areas to kill flying insects, cockroaches and other crawling insects and pests. Contractor should also be aware that there are laboratories with test animal which should not be affected by the chemicals to be used during pest control services.

**Frequency of Service:** One (1) General Treatment and Quarterly inspection to the recurrence of termite infestation for one (1) year and (3) years semi-annual check-up

#### **G. Rodent Control (Trapping):**

Rodent traps shall be placed in strategic locations to capture rodents within the premises. Rodent traps shall be provided by the contractor inside the building at positioned at strategic locations to catch rodent alive without decomposition.

**Frequency of Service:** One-year minimum provision of traps.

3.3 The Contractor shall warrant that all products/chemicals to be used are duly authorized for urban pest control services. The products shall be environment friendly, highly technical and economical, safe to human health, and plants and must be duly certified, authorized and approved for application by the Fertilizer and Pesticides Authority (FPA) and/or Pest Control Association of the Philippines and/or the National Committee on Urban Pest Control (NCUPC).



**3.4** The Contractor shall provide at its expense technical services, labor, chemical, equipment, supervision and other related works necessary in the performance of the services.

**3.5** The Contractor hereby warrants the honesty, fitness and reliability of its personnel and shall strictly observed safety precautionary measures during the termite and pest control treatment. They shall abide by the security rules and regulations of Cotabato State University within the premises at all times.

**3.6** For monitoring purposes, all services must be accompanied by an authorized Cotabato State University representative/s.

#### **4. PROPOSED BUDGET FOR THE CONTRACT**

FOUR HUNDRED EIGHTY-FIVE THOUSAND PESOS ONLY (Php485,000.00), inclusive of VAT and all other applicable government taxes.

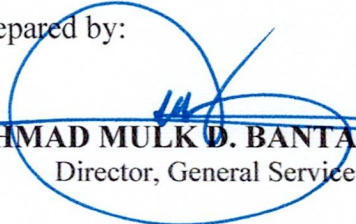
#### **5. MANNER OF PAYMENT**

The Contractor shall bill Cotabato State University after the Termite and General Pest Control treatment.

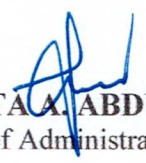
#### **6. WARRANTY**

The Contractor shall have a (3) three years' warranty period with (1) one-year quarterly check-up and the remaining (2) years semi-annual check-up. Seven (7) days check-up/ monitoring after the General Treatment completed. In case of re-infestation, the contractor will render re-treatment of the same are without further costs in the area.

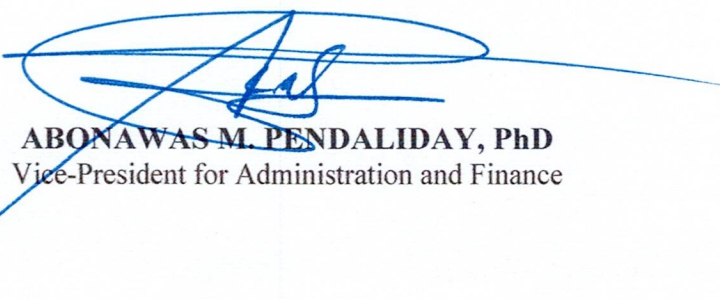
Prepared by:

  
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University President